

As Amended by House Committee

Session of 2019

House Resolution No. 6004

By Representatives Ryckman, Hawkins and Sawyer

1-14

1 A RESOLUTION adopting permanent rules of the House of  
2 Representatives for the 2019-2020 biennium.

3  
4 *Be it resolved by the House of Representatives of the State of Kansas:*  
5 The following rules shall be the permanent rules of the House of  
6 Representatives for the 2019-2020 biennium.

7 RULES OF THE HOUSE OF REPRESENTATIVES

8 2019-2020

9 ARTICLE 1. HOUSE SESSIONS; GENERAL OPERATION

10 **Rule 101. Time of Meeting.** The hour of meeting on the first day of  
11 each regular session shall be at 2:00 p.m., and on other days, shall be the  
12 hour set at adjournment on the previous legislative day except that if no  
13 hour of meeting is set at adjournment on the previous legislative day, the  
14 hour of meeting shall be 11:00 a.m. No hour of meeting on any day of the  
15 session shall be set prior to 8:00 a.m., and no meeting on any day of the  
16 session may continue after 12 midnight, except when a question is under  
17 consideration, the meeting may continue until the question is disposed.  
18 No meeting may take place between the hours of 12 midnight and 8:00  
19 a.m. on any day of the session.

20 **Rule 102. Speaker Taking Chair.** The Speaker shall take the chair  
21 each day, at the hour to which the House has adjourned. The Speaker  
22 shall call the House to order and proceed to business in accordance with  
23 the Rules of the House.

24 **Rule 103. First Business.** The first business each legislative day shall  
25 be the taking of the roll, the taking of roll shall be followed by prayer and  
26 the prayer shall be followed by the recitation of the pledge of allegiance  
27 to the flag of the United States of America led by a member designated  
28 by the Speaker.

29 **Rule 104. Order of Business.** (a) The regular order of business each  
30 legislative day, except on days and at times set apart for the consideration  
31 of special orders and except as provided by the joint rules of the House  
32 and Senate, shall be as follows:

- 33 (1) Introduction and reference of bills and concurrent resolutions.
- 34 (2) Reports of select committees.
- 35 (3) Receipt of messages from the Governor.
- 36 (4) Communications from state officers.

1 (5) Messages from the Senate.

2 (6) Introduction and notice of original motions and house  
3 resolutions.

4 (7) Consideration of motions and house resolutions offered on a  
5 previous day.

6 (8) The unfinished business before the House at the time of  
7 adjournment on the previous day.

8 (9) Consent calendar.

9 (10) Final Action on bills and concurrent resolutions.

10 (11) Bills under consideration to concur and nonconcur.

11 (12) General Orders.

12 (13) Reports of standing committees.

13 (b) The presentation of petitions shall be a special order of business  
14 on Friday of each week immediately preceding the regular order of  
15 business.

16 **Rule 105. Members Excused from Attendance.** Members may be  
17 excused from attendance on any legislative day by the Speaker for the  
18 following reasons and such reasons shall be shown in the Journal: (1)  
19 Verified illness; (2) legislative business; and (3) excused absence by the  
20 Speaker.

21 **Rule 106. Introduction of Guests.** Except when permission has been  
22 given by the Speaker before taking the chair, no guests in the gallery shall  
23 be introduced to the House.

24 **Rule 107. Session Proforma.** (a) The House of Representatives may  
25 meet from time to time for the sole purpose of processing routine  
26 business of the House of Representatives. These sessions shall be known  
27 as Session Proforma.

28 (b) Time of Meeting. Session Proforma shall be announced at least  
29 one legislative day in advance with the hour for meeting Proforma set on  
30 the previous legislative day.

31 (c) Order of Business. The only orders of business that may be  
32 considered during Session Proforma are:

33 (1) Introduction and reference of bills and concurrent resolutions.

34 (2) Receipts of messages from the Governor.

35 (3) Communications from State Officers.

36 (4) Messages from the Senate.

37 (5) Reports of Standing Committees.

38 (6) Presentation of Petitions.

39 (d) Motions. No motion shall be in order other than the motion to  
40 adjourn.

41 (e) Objections. Any objection by any member shall require the  
42 Session Proforma to adjourn to the next day, Saturday and Sunday  
43 excluded, at 11:00 a.m.

1 (f) Quorum and Roll. There shall be no requirement for a quorum or  
2 taking of the roll. No demand for a roll call for a quorum shall be in  
3 order.

4 (g) Effect on Certain Rules. If a legislative day referred to in Rule  
5 1309, 1503, 1505, 2303, 2705 or 3705 occurs on a legislative day which  
6 is also the day on which a Session Proforma is held, the term "legislative  
7 day" as used in such rule means the next legislative day subsequent to the  
8 legislative day on which the Session Proforma is held.

9 **Rule 108. Rulings on Germaneness, Division of Amendments,**  
10 **Points of Order and Procedural Motions.** Any member, upon  
11 recognition by the presiding officer, may request a ruling upon the  
12 germaneness of any amendment to a bill or resolution, the division of an  
13 amendment to a bill or resolution, a point of order or a procedural motion.  
14 Any such ruling shall be made by the chairperson of the House  
15 Committee on Rules and Journal, or in the absence of the chairperson the  
16 vice chairperson of the Committee. At the time of making such ruling, the  
17 chairperson, or vice chairperson, shall state the reasons or basis for such  
18 ruling. Appeals from rulings of the chairperson, or vice chairperson, may  
19 be taken upon the motion of any member. Such appeals shall be in order  
20 at the time of the making of the ruling and shall take precedence over any  
21 question pending at the time the chairperson, or vice chairperson, makes  
22 such ruling.

23 Appeals from rulings on questions of germaneness of an amendment  
24 shall be debatable only by the member making the motion to amend  
25 which is the subject of the ruling, the member carrying the measure  
26 sought to be amended, the Majority Leader or a member designated by  
27 the Majority Leader and the Minority Leader or a member designated by  
28 the Minority Leader. Appeals from rulings on requests for division of an  
29 amendment shall be debatable only by the member requesting division of  
30 the motion to amend, the member making the motion to amend which is  
31 the subject of the ruling, the member carrying the measure sought to be  
32 amended, the Majority Leader or a member designated by the Majority  
33 Leader and the Minority Leader or a member designated by the Minority  
34 Leader. Appeals from rulings on a point of order or procedural motion  
35 shall be debatable only by the member raising the point of order or  
36 making the procedural motion which is the subject of the ruling, the  
37 member appealing the ruling, the Majority Leader or a member  
38 designated by the Majority Leader and the Minority Leader or a member  
39 designated by the Minority Leader. Each member may speak no more  
40 than two minutes. Debate shall be limited to the question of the ruling of  
41 the chairperson, or vice chairperson, and, in the case of division of an  
42 amendment, shall be limited as provided in Rule 2105.

43 At the conclusion of debate the presiding officer shall inquire: "Shall

1 the chairperson's (or vice chairperson's) ruling be sustained?"

2 ARTICLE 3. QUORUM

3 **Rule 301. Quorum, What Constitutes.** A majority of all members  
4 then elected (or appointed) and qualified shall constitute a quorum. In the  
5 absence of a quorum no business shall be transacted by the House, except  
6 as provided in Rule 107, 302 and 303 or to recess or adjourn.

7 **Rule 302. Absence of Quorum.** In the absence of a quorum during  
8 any session of the House, the members present may do what is necessary  
9 to attain a quorum. In the absence of a quorum while in the committee of  
10 the whole, the committee shall rise and report. Reprimand, censure or  
11 expulsion may be imposed as provided by Article 49 when there is found  
12 to be no sufficient excuse for absence of a member.

13 **Rule 303. Roll Call to Determine Quorum.** A roll call shall be taken  
14 to determine the existence of a quorum on demand of any member. The  
15 result of each roll call to ascertain a quorum shall be recorded in the  
16 Journal by statement of the total number present, naming only the  
17 absentees.

18 ARTICLE 5. CONDUCT IN THE HOUSE CHAMBER

19 **Rule 501. Admission to Floor.** (a) During daily sessions, from the  
20 time of convening until adjournment to the following legislative day, only  
21 the following classes of persons shall be admitted to the floor of the  
22 House, the cloakrooms to the east of the house chamber and the hallway  
23 at the west of the house chamber: (1) Members of the Legislature; (2)  
24 officers and employees of the legislative branch who are properly  
25 identified; (3) persons having permits from the Speaker.

26 (b) No person who is an officer or employee of the executive or  
27 judicial branch of Kansas government or an employee of the federal  
28 government shall be admitted to the area of the chamber on which  
29 legislators' desks are located during the time the House of  
30 Representatives is in session, except as provided by resolution, nor shall  
31 any such person be on the floor of the House chamber during a call of the  
32 House. No person, other than a member, shall lean on the railings on the  
33 floor of the House chamber next to the area of the chamber on which  
34 legislators' desks are located during any time the House is on final action.

35 (c) No person registered with the Secretary of State as a lobbyist  
36 shall be on the floor of the House chamber 15 minutes before the time of  
37 convening the daily session until 15 minutes after adjournment to the  
38 following legislative day.

39 (d) The sergeant at arms shall remove all persons from the floor,  
40 except persons authorized under the Rules of the House or a House  
41 resolution.

42 (e) The provisions of this rule shall not be construed to prevent the  
43 right of access (through the west hallway) by persons going directly to or

1 returning from the offices of the Speaker and the Majority Leader.

2 **Rule 502. Food and Drink.** Members may have food or drink, or  
3 both, on their desks in the House chamber only when the member is  
4 present at the member's desk.

5 **Rule 503. Galleries.** Visitors shall be allowed in one or both galleries  
6 of the House in accordance with directions to the sergeant at arms from  
7 the Speaker. Except for security personnel authorized by the Speaker, the  
8 use of telephones and the making of telephone calls in the galleries of the  
9 House are prohibited.

10 **Rule 504. Placing Material on Member's Desk.** No items or  
11 material shall be placed upon the desk of any member of the House  
12 unless any such item or material bears the signature and printed name of  
13 the member responsible for its distribution. This Rule 504 shall not apply  
14 to items or material provided by legislative staff.

15 **Rule 505. Photographic Record of Vote.** No photographic or similar  
16 record shall be made of the vote of any member upon any measure upon  
17 which a division of the assembly has been called.

18 **Rule 506. Wireless Electronic Telecommunications Devices.**  
19 Except for security personnel authorized by the Speaker, the use of  
20 wireless electronic telecommunications devices emitting an audible sound  
21 or tone to announce or initiate communications in the House chamber is  
22 prohibited during any time the House is in session.

23 **Rule 507. Computer Usage.** Computers may be used on the floor of  
24 the House chamber only for legislative or personal business during any  
25 time the House is in session.

#### 26 ARTICLE 7. INTRODUCTION OF BILLS AND RESOLUTIONS

27 **Rule 701. Introduction of House Bills and Resolutions.** Every  
28 House bill or resolution intended to be introduced shall be delivered to  
29 the chief clerk. The delivery shall be by a legislator who is a sponsor of  
30 the legislation or by a legislator who is the chairperson or vice  
31 chairperson of a legislative committee that has authorized the  
32 introduction, or by a legislative staff person or another member of the  
33 House authorized by such legislator. In lieu of introduction as provided  
34 by this rule, introduction may be as provided by law for prefiled bills and  
35 resolutions.

36 **Rule 702. Introduction of Senate Bills and Concurrent**  
37 **Resolutions.** Senate bills and concurrent resolutions sent to the House  
38 shall be introduced upon reading of the message received by the chief  
39 clerk.

40 **Rule 703. Reading of Bills and Resolutions for Introduction.** For  
41 the purpose of introduction, the chief clerk shall read bills and resolutions  
42 by title, except citations of statutes. The Speaker may require any House  
43 resolution to be read in full. The name of the sponsor shall be read if there

1 is only one sponsor. If there are two sponsors, both names shall be read. If  
2 there are more than two sponsors, the name of the first sponsor shall be  
3 read, followed by the words "and others."

4 **Rule 704. Senate Bills and Concurrent Resolutions; Procedure**  
5 **Following Introduction.** Following introduction, all Senate bills and  
6 Senate concurrent resolutions when in the House shall follow the same  
7 procedure as House bills and House concurrent resolutions.

8 ARTICLE 9. REFERENCE OF BILLS AND RESOLUTIONS

9 **Rule 901. Reference, Generally.** (a) On the day of introduction or the  
10 following legislative day, the Speaker shall refer each bill to:

- 11 (1) A standing committee,
- 12 (2) a select committee,
- 13 (3) the committee of the whole House,
- 14 (4) two or more standing committees separately, or
- 15 (5) two or more standing committees jointly.

16 (b) On the day of introduction or the following legislative day, the  
17 Speaker shall refer each concurrent resolution:

18 (1) In any way that a bill may be referred under subsection (a), if the  
19 concurrent resolution is a proposition to amend the Constitution of  
20 Kansas, to call a constitutional convention to amend or revise the  
21 Constitution of Kansas, to ratify an amendment to the Constitution of the  
22 United States, to apply for a United States constitutional convention, or to  
23 amend the joint rules of the House and Senate;

24 (2) if the concurrent resolution is not one of those specified in  
25 subpart (1) of this subsection (b), it may be referred in any way that a bill  
26 may be referred under subsection (a), or the Speaker may authorize  
27 consideration thereof on the day of introduction under the order of  
28 business introduction and reference of bills and concurrent resolutions.

29 (c) On the day of introduction, the Speaker may refer any House  
30 resolution (1) in any way that a bill may be referred under subsection (a)  
31 or (2) make no reference, except the Speaker shall make any reference  
32 required by the Rules of the House.

33 (d) Bills or resolutions prefiled under K.S.A. 46-801 et seq., and  
34 amendments thereto, for the regular session of the legislature held in  
35 even-numbered years may be referred by the Speaker to the appropriate  
36 committee or the committee of the whole at any time subsequent to the  
37 prefiling of such bill or resolution with the chief clerk of the House.

38 **Rule 902. Appropriation Bills.** Bills containing more than one item  
39 of appropriation shall be referred to the standing committee on  
40 appropriations, except that bills introduced by the committee on  
41 appropriations may be referred to the committee of the whole House.

42 **Rule 903. Separately Referred Bills and Resolutions.** (a) When a  
43 bill or resolution has been referred separately to two or more standing

1 committees, each committee shall consider the bill or resolution  
 2 separately in the order specified by the Speaker.

3 (b) If the first committee to which a bill or resolution has been  
 4 separately referred reports the bill or resolution adversely, the bill or  
 5 resolution shall not be considered by the second committee, unless  
 6 returned to the second committee by the committee of the whole House in  
 7 accordance with Rule 1505.

8 (c) When a bill has been referred separately and the report of the  
 9 first committee was not adverse, the report of the second committee shall  
 10 be the report considered by the committee of the whole House.

11 **Rule 904. Jointly Referred Bills and Resolutions.** When a bill or  
 12 resolution is jointly referred, it shall be considered and acted upon at a  
 13 joint meeting of the two committees. The chairperson of the first  
 14 committee named in the joint referral shall be the chairperson of the joint  
 15 committee when considering such bill or resolution.

16 ARTICLE 11. COMMITTEES; COMPOSITION

17 **Rule 1101. Standing Committees; Names and Members.** (a) The  
 18 standing committees of the House shall be the following and have the  
 19 number of members indicated for each:

20 1. Agriculture..... 23  
 21 2. Appropriations..... 23  
 22 3. Children and Seniors..... 13  
 23 4. Calendar and Printing..... 6  
 24 5. Commerce, Labor and Economic Development ..... 17  
 25 6. Corrections and Juvenile Justice ..... 13  
 26 7. Education ..... 17  
 27 8. Elections..... 13  
 28 9. Energy, Utilities and Telecommunications..... 17  
 29 10. Federal and State Affairs..... 23  
 30 11. Financial Institutions and Pensions ..... 17  
 31 12. Health and Human Services..... 17  
 32 13. Insurance ..... 17  
 33 14. Interstate Cooperation ..... 7  
 34 15. Judiciary..... 23  
 35 16. Local Government..... 13  
 36 17. Rules and Journal ..... 7  
 37 18. Rural Revitalization ..... 17  
 38 19. Taxation ..... 23  
 39 20. Transportation..... 17  
 40 21. Veterans and Military..... 13

41 (b) The house standing committee on commerce and economic  
 42 development shall constitute the successor committee to the house  
 43 standing committee on economic development and tourism, the house

1 standing committee on tourism and the house standing committee on  
2 tourism and parks for purposes of references in statutory or other  
3 documents. The house standing committee on commerce and economic  
4 development shall constitute the successor committee to the house  
5 standing committee on commerce and labor, the house standing  
6 committee on economic development and the house standing committee  
7 on new economy for purposes of references in statutory or other  
8 documents. The house standing committee on agriculture and natural  
9 resources shall constitute the successor committee to the house standing  
10 committee on environment for purposes of references in statutory or other  
11 documents. The house standing committee on insurance and the house  
12 standing committee on financial institutions shall constitute the successor  
13 committees to the house standing committee on insurance and financial  
14 institutions for purposes of references in statutory or other documents.  
15 The house standing committee on commerce, labor and economic  
16 development shall constitute the successor committee to the house  
17 standing committee on commerce and economic development for  
18 purposes of references in statutory and other documents. The house  
19 standing committee on energy and environment and the house standing  
20 committee on utilities and telecommunications shall constitute the  
21 successor committees to the house standing committee on energy and  
22 utilities for purposes of references in statutory and other documents. The  
23 house standing committee on agriculture shall constitute the successor  
24 committee to the house standing committee on agriculture and natural  
25 resources for purposes of references in the following Kansas statutes:  
26 K.S.A. 2016 Supp. 2-3805 and 76-4,112. The house standing committee  
27 on agriculture shall constitute the successor committee to the house  
28 standing committee on energy and environment for purposes of  
29 references in the following Kansas statute: K.S.A. 2016 Supp. 66-1285  
30 and shall constitute the successor committee to the house standing  
31 committee on utilities and communications for purposes of references in  
32 statutory and other documents. The house standing committee on  
33 financial institutions and pensions shall constitute the successor  
34 committee to the house standing committee on financial institutions and  
35 the house standing committee on pensions and benefits for purposes of  
36 references in statutory or other documents. The house standing committee  
37 on government, technology and security shall constitute the successor  
38 committee to the house standing committee on veterans, military and  
39 homeland security for purposes of references in the following Kansas  
40 statutes: K.S.A. 74-2012 and K.S.A. 2016 Supp. 75-5156 and 75-5158.  
41 The house standing committee on veterans and military shall constitute  
42 the successor committee to the house standing committee on veterans,  
43 military and homeland security for purposes of references in statutory or



1 other documents except for references in the following Kansas statutes:  
 2 K.S.A. 74-2012 and K.S.A. 2016 Supp. 75-5156 and 75-5158. The house  
 3 standing committee on water and environment shall constitute the  
 4 successor committee to the house standing committee on energy and  
 5 environment for purposes of references in the following Kansas statutory  
 6 documents: 65-3407c. The house committee on general government  
 7 budget shall constitute the successor committee to the house standing  
 8 committee on government technology and security for purposes of  
 9 references in the following statutes: K.S.A. 74-2012 and K.S.A. 2018  
 10 Supp. 75-5156 and 75-5158. The house standing committee on energy,  
 11 utilities and telecommunications shall constitute the successor committee  
 12 to the house standing committee on water and environment for purposes  
 13 of references in statutory and other documents and in K.S.A. 65-3407c.

14 **Rule 1102. Committee Appointments.** (a) The Speaker shall appoint  
 15 the members of the standing committees. The Speaker may remove or  
 16 replace any such committee member at any time.

17 (b) The Speaker shall appoint the chairperson and vice chairperson  
 18 of each standing committee. The Speaker may remove or replace any  
 19 such chairperson or vice chairperson at any time.

20 **Rule 1103. Select Committees.** The Speaker may appoint select  
 21 committees and the chairpersons and vice chairpersons thereof. The  
 22 Speaker may remove or replace any such chairpersons or vice  
 23 chairpersons or members of such committees. Select committees shall  
 24 meet on call of the chairperson or when directed by the Speaker.

25 **Rule 1104. Announce Appointments.** All committee appointments  
 26 shall be announced in open session.

27 **Rule 1105. Budget Committees.** (a) There is hereby created the  
 28 following budget committees of the committee on appropriations, which  
 29 shall have the number of members indicated for each:

- 30 1. Agriculture and natural resources budget..... 9
- 31 2. General government budget..... 9
- 32 3. Higher education budget.....9
- 33 4. K-12 education budget.....17
- 34 5. Legislative budget..... 8
- 35 6. Social services budget..... 9
- 36 7. Transportation and public safety budget..... 9

37 (b) Members of the budget committees are not required to be  
 38 members of the committee on appropriations. The Speaker shall appoint  
 39 the members, chairpersons and vice-chairpersons of the budget  
 40 committees. The Speaker may remove or replace any such chairperson,  
 41 vice-chairperson or member at any time.

42 (c) Budget committees shall be advisory to and make  
 43 recommendations to the committee on appropriations regarding matters

1 referred to the budget committee by the committee on appropriations. A  
2 budget committee is authorized to introduce bills or resolutions within the  
3 subject matter of the budget committee. Except as otherwise provided in  
4 this rule, budget committees shall be deemed to be standing committees  
5 under the rules of the House of Representatives. Budget committee  
6 meetings are subject to the Kansas open meetings act, K.S.A. 75-4317a et  
7 seq., and amendments thereto.

#### 8 ARTICLE 13. COMMITTEES; PROCEDURE

9 **Rule 1301. Committee Meetings; Time and Place.** (a) When the  
10 Legislature is in session, standing committees shall meet at the times and  
11 place assigned by the Speaker on the call of the chairperson.

12 (b) Also, when the Legislature is in session, a standing committee  
13 shall meet upon written request of three members of the committee. Such  
14 a request shall be submitted to the Speaker and the chairperson at least  
15 one legislative day before the requested time of meeting. The time and  
16 place of a meeting under this subsection (b) shall be set by the  
17 chairperson with the approval of the Speaker.

18 **Rule 1302. Notice and Agenda for Committee Meetings.** The  
19 chairperson shall provide notice of meetings and an agenda or agenda  
20 information to committee members, the chief clerk and the public. The  
21 chief clerk shall include in the calendar such information as is practical.

22 **Rule 1303. Duties of Committee Chairperson.** The principal duties  
23 of the chairperson of a standing committee are:

24 (a) To preside over meetings of the committee and to put all  
25 questions;

26 (b) to maintain order and decide all questions of order subject to  
27 appeal to the committee;

28 (c) to supervise and direct staff of the committee;

29 (d) to keep, or have the committee secretary keep, subject to the  
30 approval of the committee at a subsequent meeting, minutes of meetings  
31 which shall include:

32 (1) The time and place of each meeting of the committee;

33 (2) the attendance of committee members; ~~and~~

34 (3) the names and city and state of residence of persons appearing  
35 before the committee and whom each represents; **and**

36 (4) **when a committee recommends amendments to a bill that**  
37 **strike all of the material in the bill subsequent to the enacting clause**  
38 **and inserts new material, a notation specifying: (A) The committee**  
39 **that recommended the amendment or amendments; (B) the date the**  
40 **amendment or amendments were recommended; and (C) the bill**  
41 **number of the source bill or bills, if any, that included the inserted**  
42 **new material added to the underlying bill pursuant to the**  
43 **amendment or amendments. Such information contained in this**

1 **subsection shall also be included in the committee action index;**

2 (e) to prepare and sign reports of the committee and submit them  
3 promptly to the chief clerk;

4 (f) to appoint subcommittees to perform duties on an informal basis;  
5 and

6 (g) to inform the Speaker of any committee activity which caused  
7 any member of the committee to be absent during any recorded vote.

8 **Rule 1304. Introduction of Committee Bills and Resolutions. (a)** A  
9 committee may ~~introduce~~**sponsor** bills and resolutions **for introduction**  
10 while the Legislature is in session respecting any matters referred to it.  
11 Unless approved by the Speaker, a standing committee may  
12 ~~introduce~~**sponsor** bills and resolutions **for introduction** only within the  
13 general subject area assigned to the committee. No standing committee  
14 shall originate a bill which is substantially identical with any bill which  
15 has been referred to another standing committee, and which is under  
16 consideration by such committee.

17 **(b) Requests for bill introductions shall be the first order of**  
18 **business for each committee meeting, except that for committees**  
19 **subject to the committee bill request deadline specified in joint rule**  
20 **4(c) of the joint rules of the Senate and House of Representatives,**  
21 **until the the last day for committee to request bills for introduction in**  
22 **such joint rules. The person making the request shall state for the**  
23 **minutes of the committee such person's name, a short description of**  
24 **the bill, the RS number and the name of the individual or**  
25 **organization on behalf of which the bill is being requested, if any. To**  
26 **be considered, a request must have previously been assigned an RS**  
27 **number by the Office of Revisor of Statutes. Requests for bill**  
28 **introductions shall be deemed accepted as offered unless there is**  
29 **objection by a committee member. Upon objection, a vote of the**  
30 **committee will be required to accept the request for introduction.**

31 **Rule 1305. Quorum of a Committee.** A quorum shall be present at a  
32 meeting for a committee to act officially. A quorum of a committee is a  
33 majority of the members of the committee. A quorum of a committee may  
34 transact business and a majority of the quorum, even though it is a  
35 minority of the committee, may adopt a committee report.

36 **Rule 1306. Voting in Committees. (a)** All final actions by a  
37 committee shall be taken at a called meeting while the Legislature is in  
38 session. The final action taken shall be recorded in the committee  
39 minutes. An individual member's vote may be recorded at the member's  
40 request.

41 (b) The committee chairperson may vote but shall not be required to  
42 vote unless the committee is equally divided. If the chairperson's vote  
43 makes the division equal, the question shall be lost.

1 (c) An action formally taken by a committee cannot be altered in the  
2 committee except by reconsideration and further formal action of the  
3 committee.

4 (d) A motion to take from the table may be adopted by the  
5 affirmative vote of a majority of the members present at any called  
6 meeting of the committee.

7 **Rule 1307. Procedure in General.** Committee procedure shall be  
8 informal, but where any questions arise thereon, the rules or practices of  
9 the House are applicable except that the right of a member to speak to any  
10 question shall not be subject to the limitations prescribed by Rule 1704.  
11 All motions in a committee shall require a second.

12 **Rule 1308. Committee Action on Bills and Resolutions.** (a) A  
13 committee shall not take action to report a bill out of committee on the  
14 same day that the committee holds a hearing on the bill unless the  
15 committee approves such action by a two-thirds vote.

16 (b) A committee may recommend amendments to measures referred  
17 to it which are germane to the subject of the measure. Committee  
18 recommendations shall be made by committee report to the House.  
19 Committee reports shall be signed by the chairperson or other committee  
20 members authorized by the committee to make the report, and shall be  
21 transmitted to the House not later than the second legislative day  
22 following the action of the committee. If a committee recommends  
23 amendments to a bill or resolution referred to it which strike out all of the  
24 material in the bill or resolution subsequent to the enacting clause or  
25 resolving clause and inserts new material, and the bill or resolution was  
26 sponsored by an individual member or members, the committee becomes  
27 the sponsor of the bill or resolution and the committee name will be  
28 printed on the bill as the sponsor.

29 (c) All committee reports on bills and resolutions shall be recorded  
30 in the Journal.

31 (d) If amendments are pending on a measure when referred to a  
32 committee, the amendments accompany the bill and the committee may  
33 recommend the adoption or rejection of the amendments already  
34 proposed and make further recommendations.

35 **Rule 1309. Motion to Withdraw a Bill or Resolution from a**  
36 **Committee.** (a) If a committee does not report on any bill or resolution  
37 within 10 legislative days after its reference to the committee, the bill or  
38 resolution may be withdrawn from the committee by an affirmative vote  
39 of 70 members of the House. Such a motion shall be made in writing,  
40 giving the reasons for withdrawal from the committee. Such motion shall  
41 be made under the order of business introduction and notice of original  
42 motions and House resolutions. Only one bill or resolution may be named  
43 in such a motion. The motion shall be read by the chief clerk or the

1 member making the motion and shall be printed in the calendar of the  
2 next legislative day under the order of business consideration of motions  
3 and House resolutions offered on a previous day. The motion shall be  
4 considered on the legislative day following the day it is made. If the  
5 motion prevails, the bill or resolution shall be placed on the calendar  
6 under the order of business General Orders.

7 (b) Motions to withdraw a bill or resolution from a committee are  
8 not subject to amendment or debate.

9 (c) The provisions of subsections (a) and (b) of this rule shall not  
10 apply to resolutions adopting or amending rules of the House.  
11 Resolutions relating to the adoption or the amendment of rules of the  
12 House may be withdrawn from the Committee on Rules and Journal at  
13 any time by the affirmative vote of 63 members of the House.

14 **Rule 1310. Wireless Electronic Telecommunications Devices.**

15 Except for security personnel authorized by the Speaker, the use of  
16 wireless electronic telecommunications devices emitting an audible sound  
17 or tone to announce or initiate communications in a committee room is  
18 prohibited during any time when a committee or subcommittee is in  
19 session in the room.

20 ARTICLE 15. CALENDAR LOCATION OF BILLS AND  
21 RESOLUTIONS

22 **Rule 1501. General Orders; Description and Function.** Bills,  
23 concurrent resolutions and House resolutions reported for further action  
24 by the committee to which they were referred and bills and concurrent  
25 resolutions referred directly to the committee of the whole shall constitute  
26 the General Orders of the calendar of the House. The titles of such bills  
27 and resolutions shall appear under the heading General Orders in the  
28 order directed by the Speaker and the Majority Leader. The reporting  
29 committee and its action on the bill or resolution shall be shown under  
30 each bill and resolution. Such bills and resolutions shall be considered by  
31 the committee of the whole in the order which they appear on General  
32 Orders. The Speaker and the Majority Leader may consult with the  
33 Committee on Calendar and Printing in preparing the order of bills and  
34 resolutions under this rule.

35 **Rule 1502. Posting of Sequence for Succeeding Day.** When the  
36 Speaker and the Majority Leader have prepared the sequence of bills and  
37 resolutions to appear on General Orders for the succeeding legislative  
38 day, a copy of the list giving the number designation of each bill and  
39 resolution in the order they are to appear shall be posted near the entrance  
40 to the House chamber. No bill or resolution shall appear on General  
41 Orders or be considered in the committee of the whole without notice of  
42 the same having been announced in the House not later than 4:00 p.m. or  
43 prior to adjournment if at a later hour on the previous day.

1       **Rule 1503. Change in the Sequence on General Orders.** (a) The  
2 order of a bill or resolution on General Orders may be changed by  
3 unanimous consent or by the affirmative vote of 70 members:

4       ~~(b) Also, the order of a bill or resolution on General Orders may be~~  
5 ~~changed by vote of a majority of all members then elected (or appointed)~~  
6 ~~and qualified of the House on a motion made as provided in this~~  
7 ~~subsection (b).~~ Such a motion shall be made in writing, giving the reasons  
8 for the proposed change. Such motion shall be made under the order of  
9 business introduction and notice of original motions and House  
10 resolutions. Only one bill or resolution may be named in such a motion.  
11 The motion shall be read by the chief clerk or the member making the  
12 motion and shall be printed in the calendar of the next legislative day  
13 under the order of business consideration of motions and House  
14 resolutions offered on a previous day. The motion shall be considered on  
15 the legislative day following the day it is made. If such a motion fails, a  
16 motion to change the order on General Orders of such bill shall not be in  
17 order until the fifth legislative day following such failure.

18       ~~(e)~~**(b)** Motions to change the order of a bill or resolution on General  
19 Orders are not subject to amendment or debate.

20       ~~(d)~~**(c)** This Rule 1503 does not apply to the addition or removal of a  
21 bill or resolution from General Orders.

22       **Rule 1504. Adversely Reported Bills and Resolutions; Calendar**  
23 **Location.** Bills and resolutions that are adversely reported shall appear  
24 on the calendar for one day under the heading bills adversely reported.

25       **Rule 1505. Motion to Move Adversely Reported Bill or**  
26 **Concurrent Resolution to General Orders.** (a) A motion to add an  
27 adversely reported bill or resolution to General Orders shall be made in  
28 writing. Such motion shall be made under the order of business  
29 introduction and notice of original motions and House resolutions, and  
30 such motion may not be made after the legislative day when the bill or  
31 resolution appears on the calendar under Rule 1504. The motion shall be  
32 read by the chief clerk or the member making the motion and shall be  
33 printed in the calendar of the next legislative day under the order of  
34 business consideration of motions and House resolutions offered on a  
35 previous day. The motion shall be considered on the legislative day  
36 following the day it is made.

37       (b) When a bill or resolution has been separately referred and is  
38 adversely reported by the first committee of separate reference, a motion  
39 to add the adversely reported bill or resolution to General Orders is not in  
40 order, but a motion to move the adversely reported bill or resolution to  
41 the next committee of separate reference may be made in the same  
42 manner as the motion in subsection (a).

43       (c) Adoption of a motion under this Rule 1505 requires the

1 affirmative vote of 70 members of the House.

2 (d) If a motion under subsection (a) prevails, the words "Adversely  
3 Reported" shall be printed in a line below the title of the bill when it is  
4 listed on General Orders.

5 **Rule 1506. Motion to Lay on Table Bill or Resolution while on**  
6 **Final Action Subject to Amendments and Debate.** When a motion to  
7 lay on the table a bill or resolution is adopted while on final action subject  
8 to amendment and debate, on the next legislative day such bill or  
9 resolution shall be placed on the calendar under the order of business the  
10 unfinished business before the House at the time of adjournment on the  
11 previous day.

12 **Rule 1507. Disposition of Bills Subject to Certain Deadlines.** Any  
13 bill which is subject to a deadline for consideration under subsection (e)  
14 or subsection (f) of Joint Rule 4 of the Joint Rules of the Senate and  
15 House of Representatives and which remains on General Orders at the  
16 close of business on such deadline day shall be considered as killed and  
17 shall be stricken from the calendar unless such bill is referred by the  
18 speaker to a committee before the close of business on such day. Any bill  
19 so referred shall be subject to all applicable deadlines under the Joint  
20 Rules of the Senate and House of Representatives.

21 ARTICLE 17. MEMBERS ADDRESSING THE HOUSE

22 **Rule 1701. Requesting the Floor.** Any member desiring to request  
23 the floor shall press the member's "speak bill" button, and shall not  
24 proceed until recognized by the chair.

25 **Rule 1702. Order During Speaking.** While a member is speaking to  
26 the House, no other member shall engage in private conversation or pass  
27 between the member speaking and the chair.

28 **Rule 1703. When Question is Put.** While a question is being put or a  
29 roll call or division is being taken, members are not to speak or leave  
30 their seats.

31 **Rule 1704. Violation of Rules While Speaking.** (a) Members shall  
32 address the House from the microphone located in the well of the House  
33 chamber.

34 (b) No member shall speak more than twice on the same day to the  
35 same question without leave of the House, unless the member is the  
36 mover or is carrying the measure, in which case such member may open  
37 and close the debate and may respond to direct questions from other  
38 members addressed to them during the course of consideration of the  
39 measure. For the purposes of this subsection, an amendment to any  
40 measure shall be considered as a separate and independent question.

41 (c) The privilege of a member carrying a measure to open and close  
42 the debate shall not be affected by any order for the previous question or  
43 that debate shall cease. Such member may occupy 20 minutes in closing

1 the debate after the previous question is ordered and may divide that time  
2 with other members.

3 (d) While a member is carrying a measure, such member may yield  
4 to another member for explanation of the measure, or for personal  
5 explanation, or for a motion to adjourn without losing the privilege to  
6 carry the measure for the remainder of their time except that such  
7 member may not yield to any member who has already spoken twice on  
8 such question on the same day.

9 (e) If any member, in speaking, violates the rules of the House, the  
10 chair shall call such member to order.

11 **Rule 1705. Point of Personal Privilege.** Except when permission has  
12 otherwise been given by the Speaker before taking the chair:

13 (a) A member shall be allowed to raise a point of personal privilege  
14 only for the following purposes: (1) Recognition of another member or  
15 former member of the House; or (2) recognition of an individual or group  
16 which has received statewide or national award or statewide or national  
17 recognition.

18 (b) A member shall be allowed to speak not more than five minutes  
19 in making a point of personal privilege.

#### 20 ARTICLE 19. COMMITTEE OF THE WHOLE

##### 21 **Rule 1901. Motion to go into Committee of the Whole House.**

22 When the order of business General Orders is reached, a motion shall be  
23 in order for the House to go into Committee of the Whole for  
24 consideration of bills and resolutions as listed on General Orders.

25 **Rule 1902. Committee of the Whole; Normal Procedure.** Bills and  
26 resolutions shall be considered in the Committee of the Whole as follows:

27 If the standing committee has recommended that the bill or resolution be  
28 amended, the standing committee report shall first be considered, and if it  
29 is adopted, the bill as amended by the committee report shall be  
30 considered section by section, and as each section is considered,  
31 amendments from the floor are in order to that section. If the committee  
32 report is not adopted, or if the committee has recommended no  
33 amendments, the bill, without committee amendments, shall be  
34 considered section by section, and as each section is considered,  
35 amendments from the floor are in order to that section. After a section has  
36 been once considered, no amendment thereto shall be in order until the  
37 whole bill shall have been considered section by section. After the  
38 original bill, together with standing committee amendments if any, has  
39 been considered section by section, the chairperson shall announce,  
40 "Amendments to the bill generally are in order," and amendments not  
41 before offered may be made to any part of the bill. A motion that when  
42 the committee arises it report a bill favorably, or report a bill favorably as  
43 amended, shall not be in order until all other motions have been disposed



1 of, and such a motion shall not be offered as a substitute motion. A  
2 motion to strike the enacting clause is in order at any stage until the final  
3 vote is announced. The motion to strike the enacting clause may be  
4 debated upon the merit of the proposition, and shall not be subject to  
5 amendment or substitution. A roll call vote shall be taken upon a motion  
6 to strike the enacting clause.

7 **Rule 1903. Motion to Pass Over a Bill or Resolution While in**  
8 **Committee of the Whole.** When in the Committee of the Whole, either  
9 (1) a motion to pass over a bill or resolution and that it retain its place on  
10 the Calendar or (2) a motion to pass over a bill or resolution and that it  
11 retain a place on General Orders shall be in order only after the  
12 chairperson has announced that the next order of business is such bill or  
13 resolution and has recognized a member to carry it. Either motion shall  
14 require the vote of a majority of the members present for adoption.  
15 Motions under this rule shall not be subject to debate.

16 **Rule 1904. Motions to Refer Bills or Resolutions to a Committee**  
17 **While in Committee of the Whole.** When in the Committee of the  
18 Whole, a motion may be made to refer a bill or resolution to a standing  
19 committee only after the chairperson has announced that the next order of  
20 business is such bill or resolution and has recognized a member to carry  
21 it. Such motion shall require the vote of a majority of the members  
22 present for adoption.

23 **Rule 1905. Striking Bills and Resolutions from the Calendar**  
24 **While in Committee of the Whole.** (a) While in Committee of the  
25 Whole, a motion to strike a bill or resolution from the calendar shall be in  
26 order only after the chairperson has announced that the next order of  
27 business is such bill or resolution and has recognized a member to carry  
28 it.

29 (b) A motion to strike a bill from the calendar under this Rule 1905  
30 (1) shall require a vote of a majority of the members present for adoption,  
31 and (2) shall be subject to roll call in accordance with subsection (e) of  
32 Rule 2507, but shall not be subject to a call of the House under Rule  
33 2508.

34 **Rule 1906. Requesting the Floor.** Any member desiring to request  
35 the floor shall press such member's "speak bill" button to speak on a bill  
36 or offer an amendment and "speak amendment" button to speak on a  
37 pending amendment, and shall not proceed until recognized by the  
38 chairperson of the Committee of the Whole.

39 **Rule 1907. Rules Applicable.** The same rules, except Rule 2508,  
40 shall be observed in the Committee of the Whole as in the House, so far  
41 as the same are applicable, except that the previous question and the  
42 motion to lay on the table shall not apply.

43 **Rule 1908. Rise and Report.** A motion for the Committee of the

1 Whole to rise and report shall be in order at any stage, and shall be  
2 decided without debate. When the Committee of the Whole has a bill  
3 under consideration and rises without final action thereon, the bill shall  
4 retain a place on General Orders.

5 **Rule 1909. Effect of Recommendation of Committee of the Whole.**

6 Bills recommended for passage and resolutions recommended for  
7 adoption by the Committee of the Whole shall not be subject to  
8 amendment or debate after the adoption by the House of the Committee  
9 of the Whole report. When a bill or resolution is reported with the  
10 recommendation that the enacting or resolving clause be stricken, and the  
11 Committee of the Whole report is adopted by the House, the bill or  
12 resolution shall be considered as killed and shall be stricken from the  
13 calendar.

14 **Rule 1910. Report of Committee of the Whole.** When the report of  
15 the Committee of the Whole recommends the passage of a bill or  
16 adoption of a resolution, and the report is adopted by the House, such  
17 bills and resolutions shall be considered as ordered to the order of  
18 business Final Action. If the bill or resolution has been amended by the  
19 Committee of the Whole it shall be reprinted.

20 **ARTICLE 21. AMENDMENT OF BILLS AND RESOLUTIONS**

21 **Rule 2101. Germaneness.** Amendments to bills and resolutions shall  
22 be germane to the subject of the bill or resolution. The principal test of  
23 whether an amendment is germane shall be its relationship to the subject  
24 of the bill or resolution, rather than to wording of the title thereof. The  
25 amendment, including any amendment from the floor to strike all of the  
26 substantive provisions of a bill or resolution and insert other provisions,  
27 must be relevant, appropriate, and have some relation to or involve the  
28 same subject as the bill or resolution to be amended. For the purposes of  
29 this rule the subject matter of any appropriation bill is the spending and  
30 appropriating of money and any amendment which changes the amount  
31 of money spent in any state agency or program is germane to any  
32 appropriation bill.

33 **Rule 2102. Form of Amendment Motions.** Motions to amend bills  
34 and resolutions shall specify the page and line number, as shown on the  
35 printed bill or resolution, and shall be in writing on a form provided by  
36 the House or a form substantially similar. A motion shall be out of order  
37 unless the written motion is first delivered to the chief clerk. In the case  
38 of amendment by substitute bill, motion shall be made to substitute a  
39 written bill for the bill under consideration.

40 **Rule 2103. Reading Amendments; General Rule.** Motions to  
41 amend bills and resolutions shall not require readings as for bills  
42 introduced, except as otherwise provided in Rule 2107, but shall be  
43 subject to Rule 2306.

1       **Rule 2104. Motions to Amend Motions.** A motion to amend a  
2 motion to amend a bill or resolution shall not be in order.

3       **Rule 2105. Dividing Amendments.** (a) When any motion to amend a  
4 bill or resolution contains distinct propositions, it shall be divided by the  
5 presiding officer at the request of any member. The division by the  
6 presiding officer shall be made in accordance with the following:

7       (1) A motion to strike out and insert words of less than a sentence  
8 shall be indivisible;

9       (2) the distinct propositions shall be only in the form submitted in  
10 the motion to amend;

11       (3) each proposition must be so distinct that, one being removed, the  
12 remainder may stand entirely on their own; and

13       (4) those portions of a motion to amend a bill as described in Rule  
14 2110 shall be indivisible.

15       (b) Upon a request to divide a motion to amend a bill or resolution,  
16 the presiding officer shall inquire as to whether there is a request for a  
17 ruling on germaneness of the motion to amend. If such a request is made,  
18 the issue of germaneness shall be determined prior to dividing the motion.

19       If no request for a ruling on germaneness of the motion to amend is  
20 made, the presiding officer shall proceed to divide the motion to amend in  
21 accordance with this rule, and no subsequent request for a ruling on  
22 germaneness of any distinct proposition of the motion so divided shall be  
23 in order.

24       (c) The presiding officer, or any member, may request that the  
25 member requesting the division make the request in writing specifying  
26 the manner in which the motion to amend should be divided.

27       (d) The division of the motion to amend shall be in accordance with  
28 the rules of the House and with items (1) to (4), inclusive, of subsection  
29 (a). The ruling of the chairperson of the Committee on Rules and Journal,  
30 or in the chairperson's absence the vice chairperson of the Committee, on  
31 how to divide the motion to amend shall not be subject to appeal except  
32 that any member may appeal the ruling of the chairperson, or vice  
33 chairperson, on the grounds that the division is not in accordance with a  
34 rule of the House including the provisions of items (1), (2), (3) or (4) of  
35 subsection (a), or any combination thereof.

36       **Rule 2106. Substitute Motions.** No substitute motion to amend a bill  
37 or resolution shall be in order.

38       **Rule 2107. Subject Change by Senate.** (a) When the Senate adopts  
39 amendments to a House bill which materially changes its subject, upon  
40 return of such bill to the House, it shall be read as provided for the  
41 introduction of bills and be referred as provided in Rule 901.

42       (b) The Speaker may determine when a bill is subject to subsection  
43 (a). An affirmative vote of 70 members shall be required to sustain a

1 challenge to the Speaker's determination hereunder.

2 **Rule 2108. Motions to Strike Out and Insert.** The rejection of a  
3 motion to amend a bill or resolution by striking out and inserting one  
4 proposition shall not prevent a motion to strike out and insert another  
5 proposition, nor prevent a subsequent motion simply to strike out; nor  
6 shall the rejection of a motion simply to strike out prevent a subsequent  
7 motion to strike out and insert.

8 **Rule 2109. Identical Motions.** Except upon the unanimous consent  
9 of the House, an identical motion to amend a bill or resolution shall not  
10 be made a second time on the same legislative day.

11 **Rule 2110. Floor Amendments to Bills Making Appropriations.** (a)  
12 Unless by majority consent to correct an error in drafting, no floor  
13 amendment to increase the amount of expenditures that would be  
14 authorized in a provision of an appropriations bill shall be in order unless  
15 the amendment contains a provision reducing, by a like or greater  
16 amount, expenditures that would be authorized in another provision of  
17 such appropriations bill.

18 (b) The provisions of subsection (a) shall not apply if the ending  
19 balance in the state general fund for the ensuing fiscal year is equal to  
20 7.5% or more of the total amount authorized to be expended or  
21 transferred by demand transfer from the state general fund in such fiscal  
22 year based on the most recent budget profile of the Kansas legislative  
23 research department.

#### 24 ARTICLE 23. PROCEDURAL MOTIONS

25 **Rule 2301. Order of Motions.** When a question is under  
26 consideration, no motion shall be received except as specified under the  
27 Rules of the House, which motions shall have precedence in the  
28 following order:

- 29 (a) For adjournment of the House.
- 30 (b) For call of the House.
- 31 (c) To lay on the table.
- 32 (d) For the previous question.
- 33 (e) To postpone to a certain time.
- 34 (f) To commit to a standing committee.
- 35 (g) To commit to a select committee.
- 36 (h) To reject the adoption of reports of conference committees  
37 coupled with the request for appointment of a new conference committee.
- 38 (i) To adopt the report of conference committees.
- 39 (j) To amend.
- 40 (k) To postpone indefinitely.

41 **Rule 2302. Motion to Adjourn.** The motion to adjourn shall always  
42 be in order, except while a vote is being taken and until announced, or  
43 when a member has the floor, or when the previous question is pending;

1 but a motion to recess is not equivalent to a motion to adjourn.

2 **Rule 2303. Motion to Reconsider.** A motion to reconsider shall take  
3 precedence of all other questions except the motion to adjourn. No  
4 motion for reconsideration of any vote shall be in order, unless made on  
5 the same day or the legislative day following that on which the decision  
6 to be reconsidered took place, nor unless a member voting with the  
7 prevailing side shall move such reconsideration. A motion for  
8 reconsideration, being put and lost, shall not be renewed, nor shall any  
9 subject or vote be a second time reconsidered without unanimous  
10 consent, but this provision shall not be construed as preventing the  
11 introduction of a bill on the same subject. The member moving for  
12 reconsideration shall be allowed not more than two minutes for stating  
13 the reasons in support of the motion. Such motion shall be subject to  
14 debate by any member, stating reasons in support or opposition to the  
15 motion. Each of such members shall be allowed not more than one  
16 minute for the purpose of such debate. Such motion shall require the  
17 affirmative vote of members equal in number to that required to take the  
18 action proposed to be reconsidered. A motion to reconsider any final  
19 action of the House shall be in order at any time prior to the time at which  
20 the message of the House thereon is read into the record of the Senate. A  
21 motion to reconsider any final action of the House may be made after the  
22 time at which the message of the House thereon is read into the report of  
23 the Senate but any action taken pursuant thereto will be contingent upon  
24 the return of the measure to the House by the Senate.

25 **Rule 2304. Previous Question.** The "previous question" shall be:  
26 "Shall the main question be now put?" and until it is decided shall  
27 preclude all amendments or debate. When voting on the previous  
28 question, the House decides that the main question shall not now be put,  
29 the main question shall be considered as still remaining under debate. The  
30 main question shall be on the passage of the bill, resolution or other  
31 matter under consideration. When amendments are pending, a vote shall  
32 first be taken upon such amendments in their order without further debate  
33 or amendment. A majority vote of the members present shall order the  
34 previous question.

35 **Rule 2305. Motions Not Subject to Debate.** All questions relating to  
36 priority of business shall be decided without debate. The motion to  
37 adjourn, to change the order of consideration of a bill, for a call of the  
38 House, and to lay on the table shall be decided without amendment or  
39 debate. The several motions to postpone or commit shall preclude all  
40 debate on the main question.

41 **Rule 2306. Motion to Refer Bills or Resolutions to Committee**  
42 **When Not in Committee of the Whole.** When not in the Committee of  
43 the Whole, a motion to refer a bill or resolution from the Calendar to a

1 standing committee shall be in order only when the body is meeting as  
2 the House of Representatives and shall be authorized only when offered  
3 by the Majority Leader, or in the absence of the Majority Leader, by the  
4 Assistant Majority Leader. Such motion shall require the affirmative vote  
5 of a majority of the members then elected (or appointed) and qualified to  
6 the House.

7 **Rule 2307. Motion to Strike Bills and Resolutions from Calendar**  
8 **When Not in Committee of the Whole.** When not in the Committee of  
9 the Whole, a motion to strike a bill or resolution from the Calendar shall  
10 be in order only when the body is meeting as the House of  
11 Representatives and shall be authorized only when offered by the  
12 Majority Leader, or in the absence of the Majority Leader, by the  
13 Assistant Majority Leader. Such motion shall require the affirmative vote  
14 of a majority of the members then elected (or appointed) and qualified to  
15 the House.

16 **Rule 2308. Stating Question.** Every motion shall be first stated by  
17 the presiding officer or read by the chief clerk, before debate, and again  
18 immediately before putting the question.

19 **Rule 2309. Dividing Motion.** If any motion, other than a motion  
20 under Rule 2105, contains distinct propositions, it shall be divided by the  
21 chairperson at the request of any member. Motions under Rule 2105 shall  
22 be divided in accordance with that rule.

23 **Rule 2310. When Motions to be in Writing.** Every motion, except  
24 those specified in Rules 2301 and 2303, shall be in writing if the Speaker  
25 or any member desires it. All motions to amend a bill or resolution and all  
26 resolutions shall be in writing.

27 **Rule 2311. Suspension of Rules of the House.** (a) No rule of the  
28 House shall be suspended except by unanimous consent or by an  
29 affirmative vote of a majority of the members then elected (or appointed)  
30 and qualified to the House, subject to the following exceptions:

31 (1) A motion to suspend the rules, and to declare an emergency and  
32 to advance a bill to the order of business Final Action, as contemplated in  
33 article 2, section 15 of the Constitution shall require an affirmative vote  
34 of 2/3 of the members present in the House.

35 (2) A motion to suspend the rules and to permit amendment and  
36 debate of a bill under the order of business Final Action shall require an  
37 affirmative vote of 2/3 of the members present in the House.

38 (b) When under the rules of the House a motion, question or action  
39 requires a vote of a majority greater than a majority of the members  
40 present, the majority specified for such motion, question or action shall  
41 be required to suspend the rules for the purpose of such motion, question  
42 or action. When under the rules of the House notice of a motion reduces  
43 the required majority for adoption of the motion, the required majority

1 shall not be reduced if the notice is disposed of by suspension of the  
2 rules.

3 (c) Suspension of the rules or unanimous consent shall not reduce  
4 the majority required under subpart (1) of subsection (a) of this rule.

5 **Rule 2312. Mason's Manual; When Applicable.** (a) In any case  
6 where rules of the House or the joint rules of the Senate and House do not  
7 apply, Mason's Manual of Legislative Procedure (2010 edition), with the  
8 exception of section 4, paragraph 2, shall govern.

9 (b) Rules of legislative procedure are derived from several sources  
10 and take precedence in the order listed below. For the Kansas House of  
11 Representatives, the principal sources are as follows: (a) Constitutional  
12 provisions; (b) statutory provisions; (c) adopted rules; (d) adopted  
13 parliamentary authority; (e) custom, usage and precedents.

#### 14 ARTICLE 25. VOTING

15 **Rule 2501. Control and Use of Voting System.** The electronic voting  
16 system shall be under the control of the Speaker or other presiding officer  
17 and shall be operated by the chief clerk. The electronic voting system  
18 shall be used to record the vote whenever a roll call vote is taken on any  
19 question and may be used for ascertaining the vote upon any measure  
20 upon which a division of the assembly has been called. In the event that  
21 the system is not operating properly, roll call votes may be taken by  
22 calling the roll.

23 **Rule 2502. Procedure for Taking a Roll Call Vote.** When a roll call  
24 vote is taken, the presiding officer shall state the question and instruct the  
25 members to proceed to vote. When sufficient time has been allowed the  
26 members to vote, the presiding officer shall inquire: "Has every member  
27 had an opportunity to vote?" After a short pause the presiding officer  
28 shall direct the chief clerk to close the roll. After the roll has been closed,  
29 when Rule 2505 applies, the presiding officer shall inquire: "Does any  
30 member desire to explain his or her vote?" and any member so desiring  
31 may give such explanation when recognized by the presiding officer. The  
32 presiding officer shall inquire: "Does any member desire to change his or  
33 her vote?" If any member does desire to change his or her vote, such  
34 member when recognized by the presiding officer, shall advise how they  
35 desire to change such vote and the presiding officer shall then instruct the  
36 chief clerk to make the appropriate change. A member who has not  
37 previously voted may vote at this time when permitted by the presiding  
38 officer. Such member shall advise how they wish to vote and the  
39 presiding officer shall then instruct the chief clerk to record such vote.  
40 After all members who desire to vote or to change their votes have had  
41 reasonable opportunity to do so, the presiding officer shall announce the  
42 vote and, when the vote has been announced, shall direct the chief clerk  
43 to record the vote.

1       **Rule 2503. Display of Recurring Totals.** Under Rule 2502, recurring  
2 totals shall be displayed only after the roll is closed. No recurring totals  
3 shall be displayed for a determination of the vote upon a division of the  
4 assembly.

5       **Rule 2504. Voting by Members.** (a) A member may vote only when  
6 at their desk or at any place within the chamber of the House when  
7 authorized by the presiding officer, who shall direct the chief clerk to so  
8 vote for such member.

9       (b) No member shall vote for another member. No person not a  
10 member shall cast a vote for a member, except as otherwise provided in  
11 the rules. In addition to such penalties as may be prescribed by law, any  
12 member who votes or attempts to vote for another member shall be  
13 subject to Article 49 of these rules. If a person not a member votes or  
14 attempts to vote for any member, such person shall be barred from the  
15 floor of the House for the remainder of the session, and, in addition to  
16 penalties prescribed by law, may be punished further as the House  
17 determines.

18       (c) The Speaker shall not be compelled to vote except in case of a  
19 tie.

20       **Rule 2505. Explaining Vote.** Any member may, when a roll call vote  
21 is being taken on the passage or adoption of any bill or resolution, explain  
22 their vote. Such member shall be allowed not more than one minute for  
23 such explanation. Such explanation, if furnished in writing and signed,  
24 with printed name and district number, by such member by 4:00 p.m.  
25 upon the day the vote is taken or if the vote is taken subsequent to 3:30  
26 p.m., within one-half hour after the adjournment of the House on that day,  
27 shall be entered in the Journal, provided it does not contain more than  
28 100 words.

29       **Rule 2506. Copies of Voting Records.** (a) Unless otherwise ordered,  
30 the chief clerk shall record each roll call vote and make copies available  
31 for the use of the news media. No record shall be made of the vote of any  
32 member voting upon any measure upon which a division of the assembly  
33 has been called.

34       (b) When a roll call vote is taken, it shall be recorded in the Journal  
35 by a statement of the names and total number voting in the affirmative,  
36 the names and total number voting in the negative, names and total  
37 number indicating presence but not voting and the names and total  
38 number absent or not voting, except that the provisions of this section  
39 shall not permit a member to fail to vote in violation of Rule 2508.

40       **Rule 2507. When Roll Call Vote to be Taken.** (a) A roll call vote  
41 shall be taken for the passage of any bill.

42       (b) A roll call vote shall be taken for the adoption of any concurrent  
43 resolution to amend the Constitution of the state of Kansas, to call a



1 Kansas constitutional convention, to extend a session of the Legislature in  
2 even-numbered years, to ratify any amendment of the Constitution of the  
3 United States, to make any application for Congress to call a convention  
4 for proposing amendments to the Constitution of the United States and  
5 when required by the joint rules of the House and Senate. A roll call vote  
6 is not required for adoption of concurrent resolutions pertaining to  
7 commendations or acknowledgments, unless required under subsection  
8 (e) of Rule 2507.

9 (c) A roll call vote shall be taken for the adoption of any House  
10 resolution to adopt, amend or revoke any rule of the House or to reject  
11 any executive reorganization order.

12 (d) A roll call vote shall be taken to concur in Senate amendments to  
13 any bill or concurrent resolution or to adopt any conference committee  
14 report other than a report agreeing to disagree.

15 (e) A roll call vote shall be taken on any question on demand of 15  
16 members, unless a roll call vote is already pending.

17 **Rule 2508. Call of the House.** (a) A call of the House shall be  
18 ordered on the demand of any 10 members at any stage of the voting  
19 previous to the announcing of the vote or, if the voting system is used,  
20 prior to recording the vote. This Rule 2508 shall apply to the taking of a  
21 vote upon the final passage of any bill or final adoption of any resolution  
22 whether under the order of business Final Action or under any order of  
23 business. Also, this Rule 2508 shall apply to the taking of a vote on a  
24 motion to strike the enacting clause of a bill and the resolving clause of a  
25 resolution and on a motion to strike all after the enacting clause or  
26 resolving clause, except when the House is in the Committee of the  
27 Whole. When the call of the House is invoked, the doors to the House  
28 chamber shall be secured and all members shall be required to be in their  
29 seats unless excused by the Speaker. All members present during the call  
30 shall be required to vote before the call is raised. The call of the House  
31 shall not be raised (so long as 10 members continue the demand) until a  
32 reasonable effort, as determined by the Speaker, has been exerted to  
33 secure absentees.

34 (b) Any member, who is directly interested in a question, may be  
35 excused from voting, when there is a call of the House. The member, who  
36 is requesting to be excused from voting, shall state the reasons therefor,  
37 occupying not more than five minutes. The question on excusing such  
38 member from voting shall be taken without debate and a 2/3 majority of  
39 members present shall be necessary to excuse such member. If a member  
40 refuses to vote, when not excused, such refusal shall constitute grounds  
41 for reprimand, censure or expulsion under Article 49 of the Rules of the  
42 House.

43 **Rule 2509. Voice Vote; Division of the Assembly.** Except when a roll

1 call vote is required, a voice vote shall be taken on all questions. Any  
2 member may call for a division of the assembly to determine the vote by  
3 the voting system.

#### 4 ARTICLE 27. FINAL ACTION

5 **Rule 2701. Description and Function.** Subject to Rule 2705, bills  
6 and resolutions reported favorably by the Committee of the Whole shall  
7 constitute the order of business Final Action of the House. The titles of  
8 such bills and resolutions shall appear under the heading Final Action in  
9 numerical order. The standing committee which reported it and the  
10 Committee of the Whole action on the bill or resolution shall be shown  
11 under each thereof.

12 **Rule 2702. Reading and Vote.** Each bill and resolution under the  
13 order of business Final Action shall be read by title, except citations of  
14 statutes amended or repealed and a roll call vote shall then be taken upon  
15 final passage or adoption without amendment or debate.

16 **Rule 2703. Amendment and Debate, When.** Upon motion as  
17 provided in subpart (2) of subsection (a) of Rule 2311 or when  
18 recommended in the Committee of the Whole report which has been  
19 adopted by the House, bills or resolutions may be debated and amended  
20 on Final Action prior to the vote taken upon final passage or adoption.  
21 Each bill or concurrent resolution considered under this Rule 2703 shall  
22 be considered in the manner provided in Rule 1902 so far as it is  
23 applicable. A motion to strike the enacting clause or resolving clause shall  
24 be in order.

25 **Rule 2704. Speaker to Preside.** Subject to Rule 3303, the Speaker  
26 shall preside during the order of business Final Action.

27 **Rule 2705. Consent Calendar.** Whenever a standing committee is of  
28 the opinion that a bill or concurrent resolution upon which it is reporting  
29 is of a noncontroversial nature, it shall so state in its committee report.  
30 Whenever a bill or concurrent resolution is so reported, it shall be placed  
31 upon the Consent Calendar. Each bill or concurrent resolution placed on  
32 the Consent Calendar shall remain thereon for at least two full legislative  
33 days before being considered under the order of business Final Action.  
34 Under the order of business Consent Calendar and prior to the call for the  
35 vote, any member may object to the bill or concurrent resolution as being  
36 controversial and thereupon it shall be removed from the Consent  
37 Calendar and shall be placed on General Orders. If no objection is made  
38 prior to the call for the vote on the bill or concurrent resolution, it shall be  
39 ordered to Final Action for vote before other bills and concurrent  
40 resolutions on Final Action.

41 **Rule 2706. Majority for Bill Passage.** As provided in section 13 of  
42 article 2 of the Constitution of Kansas, a majority of the members then  
43 elected (or appointed) and qualified, voting in the affirmative, shall be

1 necessary for the passage of a bill.

2 **Rule 2707. Vote Required for Adoption of House Resolutions and**  
3 **Concurrent Resolutions.** (a) A majority of the members then elected (or  
4 appointed) and qualified voting in the affirmative shall be necessary to  
5 adopt House resolutions and concurrent resolutions, except as otherwise  
6 specified in these rules.

7 (b) Adoption of concurrent resolutions to amend the Constitution of  
8 the state of Kansas, to call a Kansas constitutional convention, to extend a  
9 session of the Legislature in even-numbered years, to ratify any  
10 amendment of the Constitution of the United States, to make any  
11 application for Congress to call a convention for proposing amendments  
12 to the Constitution of the United States and when required by the joint  
13 rules of the House and Senate shall require a 2/3 majority of the members  
14 then elected (or appointed) and qualified, voting in the affirmative.

15 **Rule 2708. Motion to Adopt Report of Conference Committee.**  
16 The member carrying the report of a conference committee shall move  
17 that such report be adopted prior to yielding the floor to any other  
18 member and a motion to adopt a report of a conference committee shall  
19 not be offered as a substitute motion.

#### 20 ARTICLE 29. RESOLUTIONS

21 **Rule 2901. Resolving Clause; Form.** (a) Concurrent resolutions to  
22 amend the Constitution of the state of Kansas, to call a Kansas  
23 constitutional convention, to extend a session of the Legislature in even-  
24 numbered years, to ratify any amendment of the Constitution of the  
25 United States, to make any application for Congress to call a convention  
26 for proposing amendments to the Constitution of the United States and  
27 when required by the joint rules of the House and Senate shall have a  
28 resolving clause which reads, "Be it resolved by the Legislature of the  
29 State of Kansas, two-thirds of the members elected to the House of  
30 Representatives and two-thirds of the members elected to the Senate  
31 concurring therein."

32 (b) Concurrent resolutions for any purpose other than subsection (a)  
33 shall have a resolving clause which reads, "Be it resolved by the House of  
34 Representatives of the State of Kansas, the Senate concurring therein."

35 (c) House resolutions shall have a resolving clause which reads, "Be  
36 it resolved by the House of Representatives of the State of Kansas."

37 **Rule 2902. House Resolutions; Introduction and Consideration.**  
38 (a) House resolutions, except for those changing rules of the House or  
39 approving or rejecting executive reorganization orders, shall lay over at  
40 least one legislative day before action is taken thereon and do not require  
41 a roll call vote unless required under subsection (e) of Rule 2507.

42 (b) House resolutions shall be considered under the order of  
43 business consideration of motions and House resolutions offered on a

1 previous day, except House resolutions to (1) adopt, amend or revoke any  
2 rule of the House or (2) when the resolution has been referred to a  
3 standing committee and reported favorably. Resolutions under subparts  
4 (1) and (2) shall take a place on General Orders when favorably reported  
5 or when referred to the Committee of the Whole by the Speaker.

6 **Rule 2903. Resolutions; Limitations.** (a) Appropriations shall not be  
7 made by resolutions.

8 (b) Resolutions do not require approval of the Governor.

9 **Rule 2904. Applications for Introduction of certain Resolutions;  
10 Certificate of the House.** Notwithstanding any other rule of the House of  
11 Representatives to the contrary, no House resolution or concurrent  
12 resolution which congratulates, commemorates, commends, honors or is  
13 in memory of any individual, entity or event shall be introduced by a  
14 member or committee of the House of Representatives unless application  
15 for approval of the introduction of such resolution is first made to the  
16 Speaker, and the resolution is approved for introduction by the Speaker.  
17 The application shall be determined on the basis of content alone. The  
18 Speaker shall consider all such applications and shall determine whether a  
19 House resolution or House concurrent resolution should be approved for  
20 introduction, or whether a certificate of the House should be approved for  
21 issuance or whether no action should be taken on the application. The  
22 Speaker may consult with the Committee on Calendar and Printing in  
23 making determinations under this rule.

#### 24 ARTICLE 33. MEMBER OFFICERS

25 **Rule 3301. Elected Member Officers.** The Speaker and the Speaker  
26 Pro Tem shall be members and shall be elected by the members of the  
27 House, except as otherwise provided in subsection (b) of Rule 3304.

28 **Rule 3302. Duties of the Speaker.** In addition to other powers and  
29 duties of the Speaker provided by the Rules of the House and by law, the  
30 Speaker shall have the powers and duties as follows:

31 (a) To preserve order and decorum;

32 (b) to decide all questions of order, subject to appeal to the House;

33 (c) in the absence of the Speaker Pro Tem, to appoint any member to  
34 perform the duties of the chair for not more than two consecutive  
35 legislative days; and

36 (d) to name a chairperson to preside when the House is in  
37 Committee of the Whole.

38 **Rule 3303. Speaker Pro Tem.** In the absence of the Speaker, the  
39 Speaker Pro Tem shall exercise the powers and duties of the Speaker.

40 **Rule 3304. Filling Certain Vacancies.** (a) When a vacancy occurs in  
41 the office of Speaker and the Legislature is adjourned to a date more than  
42 60 days after the occurrence of the vacancy, the House of Representatives  
43 shall meet within 30 days and elect a member to fill the vacancy. The

1 Speaker Pro Tem shall within 10 days of such occurrence issue a call for  
2 such meeting at a time not less than 10 days and not more than 20 days  
3 after the date of the call.

4 (b) When a vacancy occurs in the office of Speaker Pro Tem or  
5 Majority Leader of the House of Representatives, the Speaker shall  
6 appoint an acting Speaker Pro Tem or acting Majority Leader, to serve  
7 until the convening of the next session of the Legislature, at which time  
8 the vacancy shall be filled in the manner provided for the original election  
9 or selection of such officer.

10 (c) When a vacancy occurs in the office of Minority Leader of the  
11 House of Representatives and the Legislature is adjourned to a date less  
12 than 30 days after the occurrence of the vacancy, the Assistant Minority  
13 Leader shall become the acting Minority Leader to serve until the  
14 convening of the next session of the Legislature, at which time the  
15 vacancy shall be filled in the manner provided for the original selection of  
16 such officer. When a vacancy occurs in the office of the Minority Leader  
17 of the House and the Legislature is adjourned to a date 30 days or more  
18 after the occurrence of the vacancy, the Assistant Minority Leader shall  
19 within 10 days after such occurrence issue a call for a meeting of the  
20 members of the minority party at a time not less than 10 and not more  
21 than 20 days after the date of the call to be held in the state capitol for the  
22 purpose of filling the vacancy in the office of Minority Leader for the  
23 remainder of the term of office. From the time of the occurrence of such  
24 vacancy until the filling of the vacancy, the Assistant Minority Leader  
25 shall serve as acting Minority Leader and shall exercise the powers and  
26 duties of the Minority Leader.

27 When a vacancy occurs in the office of Assistant Minority Leader, the  
28 Minority Leader shall appoint an Assistant Minority Leader to serve until  
29 the convening of the next session of the Legislature, at which time the  
30 vacancy shall be filled in the manner provided for the original selection of  
31 such officer.

32 Any person elected, appointed or designated to fill a vacancy under  
33 this rule shall exercise all of the duties and powers prescribed for the  
34 office so filled.

#### 35 ARTICLE 35. NONMEMBER OFFICERS

36 **Rule 3501. Chief Clerk; Appointment.** The chief clerk shall be  
37 appointed by the Speaker and shall serve under the Speaker's direction,  
38 control and supervision and at the pleasure of the Speaker. As used in the  
39 Rules of the House, "chief clerk" means the chief clerk appointed under  
40 this Rule 3501 or a person designated by the chief clerk to perform a  
41 function of the chief clerk.

42 **Rule 3502. Duties of the Chief Clerk.** The chief clerk shall supervise  
43 the keeping of and be responsible for a record of all proceedings of the

1 House; number and present to the House all bills, resolutions, petitions  
2 and other papers which the House may require; deliver all messages from  
3 the House to the Senate; transmit bills and other documents to be printed  
4 and take a receipt therefor; transmit bills for engrossment and take receipt  
5 therefor; receive all bills, resolutions and other papers which are enrolled  
6 and give receipt therefor; and cause all enrolled bills, resolutions and  
7 other documents to be proofread and corrected prior to signing thereof by  
8 officers of the House.

9 **Rule 3503. Other Clerks.** The chief clerk shall appoint additional  
10 clerks and personnel to assist in performance of the duties of the chief  
11 clerk. Such additional clerks and personnel shall serve under the chief  
12 clerk's direction, control and supervision and at the pleasure of the chief  
13 clerk.

14 **Rule 3504. Document Care.** No bill, resolution, petition or other  
15 document shall be loaned or delivered to any person, except when  
16 delivered to an officer of the House, to the director of printing, the revisor  
17 of statutes or the Senate and only upon a written receipt therefor.

18 **Rule 3505. Sergeant at Arms; Appointment.** The sergeant at arms  
19 shall be appointed by the Speaker and shall serve under the Speaker's  
20 direction, control and supervision and at the pleasure of the Speaker.

21 **Rule 3506. Duties of the Sergeant at Arms.** The sergeant at arms  
22 shall preserve order within the chamber of the House and its lobby and  
23 galleries. The sergeant at arms may arrest and take into custody any  
24 person for disorderly conduct, subject at all times to the authority of the  
25 House or Speaker, or chairperson of the Committee of the Whole, and  
26 shall be responsible for the enforcement of Rules 501 through 506 and  
27 2506(a). The sergeant at arms shall receive items or material for  
28 distribution among the members of the House. The sergeant at arms shall  
29 execute all orders of the House not otherwise provided for.

30 **Rule 3507. Assistant Sergeants at Arms.** The Speaker may appoint  
31 and remove assistant sergeants at arms to serve under the supervision of  
32 the sergeant at arms. All doorkeepers shall be assistant sergeants at arms.

#### 33 ARTICLE 37. AMENDMENT OF RULES OF THE HOUSE

34 **Rule 3701. Adopting, Amending or Revoking Rules of the House.**  
35 No rule of the House shall be adopted, amended or revoked except by a  
36 House resolution which has been adopted by an affirmative vote of a  
37 majority of the members then elected (or appointed) and qualified to the  
38 House.

39 **Rule 3702. Resolutions for Rule Changes.** (a) Notwithstanding any  
40 other rule of the House, the Speaker shall refer all resolutions which  
41 provide for the adoption, amendment or revocation of any House rule to  
42 the standing Committee on Rules and Journal before its consideration by  
43 the House.

1 (b) No resolution relating to the rules of the House which has been  
2 referred to the standing Committee on Rules and Journal shall be tabled  
3 or reported adversely by such committee except by the unanimous vote of  
4 all members of such committee.

5 **Rule 3703. Printing.** Resolutions to which this Article 37 apply shall  
6 be printed and are subject to subsection (c) of Rule 2507.

7 **Rule 3704. Adoption of Resolutions.** Resolutions to which this  
8 Article 37 apply shall be subject to Rule 2902.

9 **Rule 3705. Special Sponsorship of Rule Change Resolutions.**  
10 Notwithstanding any provision of the rules of the House to the contrary,  
11 no referral to the standing Committee on Rules and Journal shall be  
12 required for the adoption of a resolution adopting, amending or revoking  
13 any one or more rules of the House at the commencement of a legislative  
14 session, and adoption of any such resolution shall require only the  
15 affirmative vote of not less than a majority of the members then elected  
16 (or appointed) and qualified, subject to the following conditions: (a) The  
17 resolution is sponsored by the Speaker or the standing Committee on  
18 Rules and Journal and (b) either (1) a copy thereof is mailed to each  
19 member by deposit in the United States mails not later than 11:00 p.m. on  
20 the Thursday preceding the Monday on which the legislative session is to  
21 commence or (2) in lieu of mailing, copies of the resolution are made  
22 available to members on the first day of the legislative session and  
23 consideration under Rule 3704 occurs on the second legislative day.

24 ARTICLE 39. FORM AND PRINTING OF BILLS AND  
25 RESOLUTIONS

26 **Rule 3901. Bills Amending Existing Statutes.** Any bill intended to  
27 amend or repeal any section or sections of the Kansas Statutes Annotated  
28 shall recite in its title the section or sections to be amended or repealed,  
29 and if to amend or repeal any section of a session law not in the Kansas  
30 Statutes Annotated, the section and chapter of the session law affected.

31 **Rule 3902. Bills, Copies.** Each bill introduced shall consist of an  
32 original and copies. All bills shall be printed with as many copies as the  
33 Speaker specifies. Except for prefiled bills, printing shall be ordered  
34 subsequent to introduction.

35 **Rule 3903. Showing Committee Amendments.** All bills and  
36 resolutions reported by a committee with recommendation for  
37 amendments and to be passed as amended shall be reprinted.

38 **Rule 3904. Substitute Bills and Substitute Concurrent**  
39 **Resolutions.** (a) When a substitute bill is recommended by a committee  
40 report, and when an amendment from the floor is adopted replacing the  
41 bill under consideration with a substitute bill, the substitute bill shall be  
42 printed in the manner provided for bills introduced, and the bill number  
43 designation shall be substantially as follows:

1 (1) In the case of bills substituted for House bills, "Substitute for  
2 House Bill No. \_\_\_\_\_," and the blank shall be filled with the number of  
3 the bill for which substitution is made or recommended.

4 (2) In the case of bills substituted for Senate bills, "House Substitute  
5 for Senate Bill No. \_\_\_\_\_," and the blank shall be filled with the number  
6 of the bill for which substitution is made or recommended.

7 (b) When a substitute concurrent resolution is recommended by a  
8 committee report, and when an amendment from the floor is adopted  
9 replacing the concurrent resolution under consideration with a substitute  
10 concurrent resolution, the substitute concurrent resolution shall be printed  
11 in the manner provided for concurrent resolutions introduced, and the  
12 concurrent resolution number designation shall be substantially as  
13 follows:

14 (1) In the case of concurrent resolutions substituted for House  
15 concurrent resolutions, "Substitute for House Concurrent Resolution No.  
16 \_\_\_\_\_," and the blank shall be filled with the number of the concurrent  
17 resolution for which substitution is made or recommended.

18 (2) In the case of concurrent resolutions substituted for Senate  
19 concurrent resolutions, "House Substitute for Senate Concurrent  
20 Resolution No. \_\_\_\_\_," and the blank shall be filled with the number of the  
21 concurrent resolution for which substitution is made or recommended.

22 **Rule 3905. Appropriation Bills.** All bills making an appropriation  
23 shall be printed and distributed, or shall be made available to members  
24 electronically online and all members shall be notified by email, at least  
25 24 hours before such bills are considered by the House.

26 **Rule 3906. Committee of the Whole Amendments.** If a bill or  
27 concurrent resolution is amended by the Committee of the Whole, it: (a)  
28 **The bill shall be reprinted showing the amendments; and**

29 **(b) when such amendment strikes all of the material in the bill**  
30 **subsequent to the enacting clause and inserts new material, the daily**  
31 **Journal of the House of Representatives shall contain a notation**  
32 **specifying: (1) The member that offered the amendment or**  
33 **amendments; (2) the date the amendment or amendments were**  
34 **recommended; and (3) the bill number of the source bill or bills, if**  
35 **any, that included the inserted new material added to the underlying**  
36 **bill pursuant to the amendment or amendments.**

37 **Rule 3907. Concurrent Resolutions, When Printed.** (a) Concurrent  
38 resolutions to amend the Constitution of Kansas, to call a constitutional  
39 convention to amend the Kansas constitution, to ratify amendments to the  
40 Constitution of the United States, to apply for a United States  
41 constitutional convention or to amend the joint rules of the House and  
42 Senate shall be printed as provided for bills under Rule 3902.

43 (b) Other concurrent resolutions shall be printed as provided for



1 bills under Rule 3902, unless otherwise directed by the Speaker.

2 **Rule 3908. Embellished Printing of Certain Resolutions.** Unless  
3 otherwise directed by the Speaker, not more than five copies of any  
4 enrolled House resolution and any enrolled House concurrent resolution  
5 may be printed on embellished parchment and shall be distributed as  
6 directed by the resolution. Additional copies of any resolution may be  
7 printed on embellished parchment and mailed at the expense of the  
8 member requesting such additional copies.

9 **Rule 3909. House Resolutions.** Subject to Rule 3908, House  
10 resolutions shall not be printed, except resolutions to amend rules of the  
11 House, to approve or disapprove executive reorganization orders or if the  
12 resolution has been referred to a committee, in which cases the resolution  
13 shall be printed.

#### 14 ARTICLE 41. JOURNAL AND CALENDAR

15 **Rule 4101. Journal; Preparation.** The daily Journal of the House of  
16 Representatives shall be prepared by the chief clerk in accordance with  
17 the Rules of the House.

18 **Rule 4102. Entering in Journal.** When a bill, order, motion or  
19 resolution is entered in the Journal, the names of the members or  
20 legislative committee introducing or moving the same shall be entered.

21 **Rule 4103. Resolutions in Journal.** All House resolutions and all  
22 House concurrent resolutions shall be printed in the Journal when  
23 introduced.

24 **Rule 4104. Messages from the Governor in Journal.** All messages  
25 from the Governor and all executive reorganization orders shall be  
26 printed in the Journal.

27 **Rule 4105. Calendar; Preparation.** The House Calendar shall be  
28 prepared for each legislative day by the chief clerk in accordance with the  
29 Rules of the House.

30 **Rule 4106. Status of Bills and Resolutions Shown in Calendar.** The  
31 status of all House and Senate bills and concurrent resolutions and House  
32 resolutions shall be shown by number in the Calendar for each legislative  
33 day.

34 **Rule 4107. Copies of Journals and Calendars.** Each member shall  
35 be furnished with a printed copy of the daily Journal and the daily  
36 Calendar.

37 **Rule 4108. Notations Related to Certain Committee of the Whole**  
38 **Amendments in Journal. When a bill is amended by the Committee**  
39 **of the Whole as described in Rule 3906(b), the notation provided in**  
40 **Rule 3906(b) shall be entered in the Journal.**

#### 41 ARTICLE 43. MISCELLANEOUS

42 **Rule 4301. Employees; Employment.** Such employees as are  
43 necessary to enable the officers, members and committees to properly

1 perform their duties and transact the business of the House with  
2 efficiency and economy shall be recruited under the supervision of the  
3 director of legislative administrative services subject to approval of the  
4 Speaker. The director of legislative administrative services shall keep a  
5 roster of the employees of the House and an account of the hours of  
6 service performed. No employee shall lobby for or against any measure  
7 pending in the Legislature and any employee violating this rule shall be  
8 discharged immediately.

9 **Rule 4302. Special Order.** Any matter may be made the special order  
10 for any particular time or day, but all requests and motions for special  
11 orders shall be referred to the Committee on Rules and Journal, which  
12 may designate particular times and days for such special orders and report  
13 to the House for its approval. Upon adoption of such report by 2/3 of the  
14 members present, the matters designated shall stand as special orders for  
15 the times stated, but no special order shall be made more than seven days  
16 in advance. This Rule 4302 shall not apply to executive reorganization  
17 orders or resolutions relating thereto.

18 **Rule 4303. Petitions; Presentation.** Petitions and memorials  
19 addressed to the House shall be presented by a member.

20 **Rule 4304. Petitions; Endorse Name.** Each member presenting a  
21 petition or memorial shall endorse it with their name or the name of the  
22 committee, and a brief statement of its subject.

23 **Rule 4305. Open Meetings.** The open meeting law (K.S.A. 75-4317  
24 et seq., and amendments thereto) shall apply to meetings of the House of  
25 Representatives and all of its standing committees, select committees,  
26 special committees and subcommittees of any of such committees.  
27 Caucuses of the House majority party may be closed as determined by the  
28 Majority Leader. Caucuses of the House minority party may be closed as  
29 determined by the Minority Leader.

#### 30 ARTICLE 45. EXECUTIVE REORGANIZATION ORDERS

31 **Rule 4501. Referral of Executive Reorganization Orders.**  
32 Whenever an executive reorganization order is received from the  
33 Governor, it shall be referred to an appropriate committee by the Speaker.

34 **Rule 4502. Committee Report on Executive Reorganization**  
35 **Orders.** If the committee to which an executive reorganization order is  
36 referred recommends that the executive reorganization order be  
37 disapproved, the committee, not later than 15 calendar days after referral  
38 of the executive reorganization order to the committee, shall introduce a  
39 resolution for disapproval of the executive reorganization order. Such  
40 resolution shall be accompanied by the report of the committee  
41 recommending that the resolution be adopted.

42 **Rule 4503. Return in Event of Committee's Failure to Report.** If a  
43 committee fails to report upon an executive reorganization order within

1 15 calendar days after the executive reorganization order is referred to the  
2 committee, the committee shall be deemed to have recommended  
3 approval of the executive reorganization order.

4 **Rule 4504. Special Order of Business for ERO.** When a resolution  
5 for disapproval of an executive reorganization order is introduced and  
6 accompanied by the committee's report recommending adoption of the  
7 resolution, action on the resolution shall be made the special order of  
8 business on a particular day and hour specified by the Speaker but not  
9 later than the last day the executive reorganization order may be  
10 disapproved under section 6 of article 1 of the Constitution of Kansas. A  
11 resolution for disapproval of an executive reorganization order shall be  
12 considered under the order of business Final Action and shall be subject  
13 to debate and final action by the House.

14 **Rule 4505. Nonapplication to Bills.** This Article 45 shall not apply to  
15 bills amending or otherwise affecting executive reorganization orders.

16 **Rule 4506. Nonaction When Moot.** The House shall act on any  
17 resolution for disapproval of an executive reorganization order unless at  
18 the time set for such action the Senate has already rejected such executive  
19 reorganization order.

#### 20 ARTICLE 47. IMPEACHMENT

21 **Rule 4701. Impeachment; Powers.** Nothing in the rules of the House  
22 or in any statute shall be deemed to impair or limit the powers of the  
23 House of Representatives with respect to impeachment.

24 **Rule 4702. Same; Select Committee.** The Speaker may appoint a  
25 select committee comprised only of members of the House of  
26 Representatives, and appoint its chairperson, to inquire into any  
27 impeachment matter. Any such committee may be appointed at any time  
28 and shall meet at the call of its chairperson or at the direction of the  
29 House, with the numbers of such appointees being minority party  
30 members and majority party members in the same proportion as for the  
31 entire House membership.

32 **Rule 4703. Same; Reference.** The Speaker may refer any  
33 impeachment inquiry or other impeachment matter to any standing  
34 committee or any select committee appointed under Rule 4702, and any  
35 committee to which such a referral has been made shall meet on the call  
36 of its chairperson.

37 **Rule 4704. Same; Report.** Whenever a report is made by a  
38 committee to which an impeachment inquiry or other impeachment  
39 matter has been referred, the report thereon shall be made to the full  
40 House of Representatives, except that any such report may be submitted  
41 preliminarily to the Speaker.

42 **Rule 4705. Same; Call into Session.** The Speaker or a majority of the  
43 members then elected (or appointed) and qualified of the House of

1 Representatives may call the House of Representatives into session at any  
2 time to consider any impeachment matter.

3 **Rule 4706. Same; Procedure.** The Speaker and any officer or  
4 committee acting under authority of this rule may follow any statutory  
5 procedure to the extent the same is not in conflict with the provisions of  
6 this rule, but nothing in this rule nor in any statute shall be deemed to  
7 constitute a waiver of any inherent powers of the House of  
8 Representatives.

9 ARTICLE 49. REPRIMAND, CENSURE OR EXPULSION OF  
10 MEMBERS

11 **Rule 4901. Complaint.** When any member of the House of  
12 Representatives desires to lodge a complaint against any other member of  
13 the House of Representatives, requesting that the member be  
14 reprimanded, censured or expelled for any misconduct, the complaining  
15 member shall file a written statement of such complaint with the chief  
16 clerk, and such complaint shall bear the signature of the complaining  
17 member.

18 **Rule 4902. Select Committee; Consideration of Complaint.** (a)  
19 Whenever any complaint has been filed under Rule 4901, the Speaker  
20 shall appoint a select committee of six members for consideration thereof  
21 except that if the complaint is filed against the Speaker, the Speaker Pro  
22 Tem shall appoint the select committee of six members. A select  
23 committee created under this subsection (a) shall be comprised equally of  
24 majority and minority party members.

25 (b) The select committee may dismiss the complaint after the  
26 inquiry or may set the matter for hearing. Reasonable notice and an  
27 opportunity to appear shall be afforded the member complained of at any  
28 hearing held hereunder. Any select committee meeting under authority of  
29 this section shall constitute an investigating committee under article 10 of  
30 chapter 46 of the Kansas Statutes Annotated and shall be authorized to  
31 meet and exercise compulsory process without any further authorization  
32 of any kind, subject, however, to limitations and conditions prescribed in  
33 article 10 of chapter 46 of the Kansas Statutes Annotated.

34 (c) Upon completing its hearing the deliberations thereon, the select  
35 committee may dismiss the complaint or may make recommendations to  
36 the full House of Representatives for reprimand, censure or expulsion.

37 **Rule 4903. Action by House.** Upon receiving any report under Rule  
38 4902, the House of Representatives may, without further hearing or  
39 investigation, reprimand, censure or expel the member complained of.  
40 Reprimand, censure or expulsion of a member shall require a 2/3 majority  
41 vote of those members elected (or appointed) and qualified of the House  
42 of Representatives.